

Frequently Asked Questions on Tenders

	Frequently Asked Questions	Answers
1.	<p>Does BEDB require a local partner to participate in the tender?</p> <p>Are only locally registered companies allowed to participate?</p>	<p>The current practice is that a local partner is not necessary.</p> <p>There are two steps to take in registering with the BEDB:</p> <ol style="list-style-type: none"> 1. All companies (local or foreign) have to express their interest to be pre-qualified to participate in a tender by e-mailing the Secretary to the Tender Committee at tender@bedb.com.bn. <p>Please provide the following contact details:</p> <ul style="list-style-type: none"> • Name of contact person, • Contact phone no, • E-mail, • Fax no (if any), and • Address. <ol style="list-style-type: none"> 2. Payment of non-refundable registration fee as specified in the advertisement shall be made to the Secretary to the Tender Committee. <p>Please note that BEDB <u>only</u> accepts payments by cashier's order or bank draft made payable to "The Brunei Economic Development Board".</p> <p>Only parties that have e-mailed and paid the registration fee will be given the pre-qualification documents or tender documents.</p> <p>Soft copies of the Pre-qualification documents or tender documents (whichever applicable) shall be sent to interested parties via e-mail.</p>
2.	<p>Should subcontractors be part of the consortium?</p> <p>Are subcontractors allowed to participate with more than one applicant/tenderer?</p>	<p>No, subcontractors are not part of the consortium.</p> <p>Participants may participate as one company or a consortium of companies. If they participate as a consortium, they will have to name a Lead Member. Please note that all members of the consortium will be the contracting party and are jointly and severally liable.</p> <p>Subcontractors are not part of the consortium but must be identified and approved by BEDB. They may be used by more than one applicant/tenderer.</p>
3.	<p>Is BEDB subject to withholding tax and import tax?</p>	<p>BEDB is <u>exempt</u> from withholding tax as per Income Tax Act.</p> <p>The successful tenderer will still be responsible for paying import tax and/or any other tax applicable under Brunei Law.</p>
4.	<p>Is BEDB able to provide labour/equipment quota?</p>	<p>After award, BEDB may be able to assist in expediting the provision of labour/equipment quota by relevant authorities.</p> <p>However during PQ/tender stage, participants are required to show availability of both labour and equipment as these are key components in every tender.</p> <p>Responsibility for obtaining both quota shall remain with the successful tenderer and should not affect the project timeline.</p>
5.	<p>Do participants have to meet</p>	<p>Yes.</p>

	all pre-qualification criteria?	<p>Criteria are generally split into technical, financial and commercial requirements which may be project specific.</p> <p>Participants are encouraged to carefully read the instructions and criteria stated to ensure that they pass the pre-qualification stage.</p>
6.	What are acceptable forms to submit documents?	<p>Only hard copies and soft copies in a CD-ROM are allowed.</p> <p>Participants are encouraged to bind and show clear sectional divisions under dividers in their submissions.</p> <p>If parcels are submitted, they must be in the following dimensions: 17" x 12" x 14" and weigh not more than 10kg to ensure that they fit into the Tender Room chute.</p> <p>Submissions or documents sent by e-mail or received after the deadline will not be accepted.</p> <p>Participants are advised to carefully read the instructions to ensure they submit the correct number of copies as required by BEDB.</p>
7.	Is there a preferred language that the submissions should be in?	<p>Submissions should be in the English language.</p> <p>If it is not, then there should be an English translation of it. In the event of discrepancies, the English version shall prevail.</p>